

**THE CORPORATION OF THE TOWNSHIP OF BONFIELD**

**BY-LAW NO. 2024-22**

**BEING A BY-LAW TO PROVIDE FOR BUILDING FEES CHARGED  
BY THE CORPORATION OF THE TOWNSHIP OF BONFIELD**

WHEREAS the Council of the Corporation of the Township of Bonfield may pass by-laws establishing and requiring the payment of fees for information, services, activities and use of the Municipality's property;

AND WHEREAS Section 391 of the Municipal Act, 2001, S.O. 2001, c.25 as amended, provides for a municipality to pass by-laws imposing fees or charges on persons for services and activities provided or done by or on behalf of it, for cost payable by it for services or activities provided or done by or on behalf of any other municipality or local board, and for the use of its property including property under its control;

AND WHEREAS Section 69 (1) of the Planning Act, R.S.O. 1990, c. P. 13, as amended, provides that a municipality may establish a tariff of fees for the processing of applications;

AND WHEREAS Section 7 of the Building Code Act, 1992, S.O. 1992, c.23 as amended, authorizes a municipal Council to pass by-laws concerning the issuance of permits and related matters requiring the payment of fees on applications for and on the issuance of permits;

AND WHEREAS the Council of the Corporation of the Township of Bonfield is desirous of providing services and activities through a user pay and cost recovery model where possible;

NOW THEREFORE the Council of the Corporation of the Township of Bonfield enacts as follows:

1. That this By-law be cited as the "Building Fees and Charges By-Law"
2. That the fees set out in Schedule "A" attached to and forming part of this by-law shall be charged for licenses, permits, services and documents listed therein;
3. That if the provisions of this by-law conflict with any other by-law of the Corporation heretofore passed then the provision of this by-law shall prevail;
4. That any schedule of this By-law can be amended by resolution or by-law of Council and that the amended schedule shall form part of and be included in the Fees and Charges By-law.
5. That all fees and charges are due and payable at the time the service is provided. If the fees and charges or any portion thereof remain unpaid 30 days from the date of invoicing, interest at the rate of 1.25% shall be charged, and again on the first of each month thereafter until the account is paid in full.
6. That all fees and charges payable under this by-law including taxes, interest and collection costs constitute a debt of the person or persons charged and if unpaid, where permissible, shall be added to the tax roll for any property in the Township of Bonfield owned by such person or persons and may be collected in the same manner as taxes.
7. That HST will be charged where applicable.
8. That this by-law shall come into force on the final passing hereof.
9. That any previous By-law or User Fee outlined in a bylaw be hereby repealed.

**READ A FIRST ON APRIL 9, 2024 AND**

**CONSIDERED READ A SECOND AND THIRD TIME AND FINALLY PASSED THIS 14th DAY  
OF MAY 2024.**

  
\_\_\_\_\_  
MAYOR

  
\_\_\_\_\_  
CLERK

THE CORPORATION OF THE TOWNSHIP OF BONFIELD

BY-LAW 2024-22

SCHEDULE "A"

	Min. Fee	\$ Per m2
<b><u>A. Construction: New Buildings; Additions to Buildings; Alterations; Unit Finish</u></b>		
<b><u>Group A: Assembly</u></b>		
New Recreation Facilities, Schools, Libraries, Places of Worship, Restaurants, Theatres, Arenas, Swimming Pools, Gymnasiums	\$ \$5000.00	\$12.12
Additions (Area < than existing building)...	\$4,0000.	\$12.12
Alteration, renovation, interior finish, unit finish/fit-up	\$1,500.00	\$5.38
<b><u>Group B: Institutional</u></b>		
New hospital, institutional buildings, detention, care and treatment .....	\$5000.00	\$12.12
Additions (Area < than existing building)...	\$4,000.00	\$12.12
Alteration, renovation, interior finish, unit finish	\$1,500.00	\$5.38
<b><u>Group C: Residential</u></b>		
New single detached dwelling, semi detached, townhouse, rowhouse, duplex, cottage, motels, hotels, multi -residential per unit	\$4000.00	\$17.22
Addition, (Area < than existing building), alteration		\$17.22
Renovation, minor alteration, finished basement within dwelling unit		\$5.38
New dwelling unit – within existing house or building		\$10.00
<b><u>Group D: Business and Personal Services</u> (offices, beauty salons etc.)</b>		
New building – finished	5000.00	\$12.12
Additions, shell only(Area < than existing building)	\$4,000.00	\$12.12
Alteration, renovation, interior finish, unit finish	\$1,500.00	\$5.38
<b><u>Group E: Mercantile</u> ( stores, shops etc.)</b>		
New building – finished	\$ 5,000	\$12.12
Additions, shell only(Area < than existing building)	\$4,000.00	\$12.12
Alteration, renovation, interior finish, unit finish	\$1,500.00	\$5.38
<b><u>Group F: Industrial</u> (Factories, warehouses, storage garages etc.)</b>		
New building – finished	\$5000.00	\$12.96
Additions, shell only(Area < than existing building)	\$4,000	\$12.96
Alterations, renovations, interior finish, unit finish	\$1,500.00	\$5.38
<b><u>B. Demolition</u></b>		
Residential	\$200.00	
Non- Residential	\$500.00	

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	<b>Min. Fee</b>	<b>\$ Per m2</b>
<b><u>C. Designated Structures (OBC Div. C, Article 1.3.1.1.)</u></b>		
Crane runway	\$700.00	
Dish antenna greater than 5m2 (54 ft2) mounted on a building	\$700.00	
Exterior storage tank not regulated by the TSSA	\$700.00	
Outdoor public pool or public spa	\$700.00	
Pedestrian bridge appurtenant to a building	\$700.00	
Permanent solid nutrient storage facility with walls exceeding 1m (3'-4")	\$700.00	
Retaining walls – non-residential	\$700.00	
Retaining walls - residential	\$400.00	
Signs regulated by Section 3.15 of Division B of the Building Code	\$700.00	
Solar collector - Residential	\$400.00	
Solar collector- Non-Residential	\$700.00	
Wind turbine structure	\$700.00	
<b><u>D. Farm Buildings</u></b>		
New construction / Additions	\$1,500.00	\$11.59
Alterations, renovations, interior finish,		\$5.38
<b><u>E. Standalone and Miscellaneous Work</u></b>		
<b>Residential</b>		
Accessory structure – shed, gazebo, detached garage,	\$500.00	\$7.00
Below grade entrance	\$500.00	
Carport, deck, porch, porch enclosure	\$400.00	\$5.38
Fireplace – wood burning	\$200.00	
New or enlarged opening – door, window	\$200.00	
Permit for heating, ventilating and air conditioning (per suite)	\$200.00	
Plumbing	\$200.00	
Swimming Pool	\$200.00	
<b>Non-Residential</b>		
Electromagnetic locking devices	\$700.00	
Emergency lighting; exit signage; emergency power installation or replacement	\$700.00	
Fire alarm installation or replacement	\$700.00	
Permit for heating, ventilating and air conditioning (per suite)	\$700.00	
Plumbing fixtures	\$700.00	
School portable classrooms	\$700.00	
Shoring	\$700.00	
Sprinkler system; standpipe and/or hose system; fire suppression system installation or replacement	\$700.00	
Temporary buildings, tents	\$500.00	
<b><u>G. Administrative Fees</u></b>		
AGCO Letter and Site Inspection	\$350.00	
Alternative solution – Part 3 & Part 9 other than residential	\$700.00	
Alternative solution – Part 9 residential buildings	\$400.00	
Builder model change fee	\$400.00	
Builder model plan review and certification prior to permit application	\$400.00	
Change of use – where no construction is required	\$500.00	
Compliance letter; building file review,	\$350.00	
Conditional building permit	50%	
Construction, demolition or change of use without a building permit	100%	
Deferral of revocation of permit – permit extension	\$400.00	
Development Comments on Planning Applications	\$350.00	
Footing and Foundation Permit	25%	
Re-inspection due to work not ready (per inspection)	\$150.00	
Revision to permit and/or plans or documents after permit issued	25%	
Transfer of permit, Relocation Permit, Occupancy Permit	\$350.00	

**Flat fee (unless noted otherwise)**

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|---|----------|
| a) Residential projects                     | \$400.00 |
| b) All other buildings not described in (a) | \$700.00 |

**Refunds**

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|--|------------|
| A. Application filed and accepted, no processing or review of plans  | 80% refund |
| B. Application filed, plans review completed and permit issued or refused  | 70% refund |
| C. Refund is \$50 less for each inspection performed and mileage charge of \$0.60 per kilometre for site inspection with a minimum charge of \$15.00 per permit for mileage. |            |

**Notes:**

- I. No refund shall be made for an amount of \$50.00 or less.
- II. The fees that may be refunded shall be a percentage of the fees payable as outlined in this schedule.
- III. All refunds shall be approved by the CBO
- IV. No refund shall be made in the event a permit is revoked, or where construction is substantially suspended or discontinued for more than a year from issue or if the building permit file is closed and final inspection was not requested.